Biotechnology Timeline

Thank you,

 As a historic group for biotechnology, we thank you for taking time to create a poster for us so that we can create a timeline outlining major events that have shape biotechnology as we know it.

You and your partner will be creating a digital poster of these historic events. You have been given a particular time so that you can focus on that period.

Thank you for joining help us. We welcome you and your service.

Sincerely,

Arlene Perez

Biotechnology Inc.

Historian Director

**Requirements for your Digital Poster**

*The Brochure should include*

* The time period that you have been given
* Two major events that occurred during that time. If you have more than two, you will receive bonus points so long as everything asked has been included.
* The person that invented it, if no person, then the title of the event.
* The date the event occurred
* How did it help humankind or advanced human lives
* Pictures related to the event
* Must be created in power point or google slides
* Must include the web address where you found the information for the poster. It should be small and indiscrete, but on the poster.
* Must look professional, not cluttered

**Timeline for Brochure**

9/2/15-9/9/15-Gather information for timeline.

9/9/15-Rough draft of the timeline digital poster should be share with the Director of History to evaluate your progress. This step is very important, it will count as an assignment grade, and will help with you turning in the assignment on time. If this is not turned in on time, you will have 10 points deducted from the assignment grade for everyday it is late. This will then reflect negatively on your final grade. Make sure that you use the rubric and the check-off guideline to make sure that all requirements have been met. This is due by midnight or it is late.

9/10/15-Fix any comments that you may have received from the Historic Director on your digital poster so that you can finish up the final draft.

9/10/15-Your Timeline Digital Poster will be due to the Marketing Director on this day. You have till Midnight to get it done. Failure to turn it in on time will reflect on your evaluation, (grade)- If the Poster is not turned in on this date, you will have 10 points deducted for everyday it is late. This is a lab grade, which will count for 40% of your grade. The initial score calculated on the rubric must score in the 80% tile in order to receive credit for it. It your score is lower than the 80%, you will have to redo the whole brochure from the beginning. The late points will still be deducted unless it was turned in on time.

9/10/15-If you have finished and submitted your Poster, you will use your Digital Poster and practice presenting it to the class. You may choose a member of the team to present or both members of the team will present. Follow the rubric to know how the presentation will be graded. This will be an Exam Grade. Remember, your presentations are 1min. You have a 30 sec extension that you can utilize. You cannot go over 1:30 min and you cannot go under 1 minute.

9/11/15-You will receive your printed posters. When you are called to present, you will hang up your poster and will present it to the other historians who also worked on a timeline poster. This will count as an Exam Grade.

**Partner Contract**

I understand that during the duration of this project, I will be working with a partner. I will equally share the responsibilities required of me to do the best possible job with my partner in this project. I am also aware that if I am not sharing the work load required of me as a partner, my partner will have the ability to terminate the partnership. It will be up to the partner who feels the partner is not sharing the work load to prove that this is truly the case. If it is found that I am not fulfilling my partner duties, I will be removed from the partnership. I am also aware that all work done during the time of partnership will go to my partner and I will not be allowed to use any of it. I am also aware that I will still have to produce the project assignment at the time of due date, but I will have to start over with a new project.

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Steps to follow for Termination of Partner

1. Conference with Mr. Perez to discuss reasons for terminating the partnership
2. If through conference it has been determined that this partnership is terminated, I will sign the termination form. This is mandatory and Ms. Perez word is final. This needs to be done no later than 3 days before the due date of the project.